

YOUR RIGHTS

As a resident of this program, you have certain rights of which you need to be aware. A summary of these rights is listed below. You may request a complete copy of the "Rules and Regulations to Assure the Rights of Individuals Receiving Services from Providers of Mental Health, Mental Retardation, and Substance Abuse Services" at any time.

I. Right to notification:

You must be informed of your rights every year while in the program and you have the right to see and get a copy of your rights upon request. Also, you must be told what the program rules of conduct are and you have a right to have a copy.

II. Right to Accept or Refuse Treatment:

You have the right to consent, or to refuse to consent, to any proposed procedure or therapeutic course. Liberty Point cannot deny services to you solely on the basis of your race, national origin, sex age, religion or handicap. If you think you have been discriminated against, you can contact the facility administrator, the regional advocate, or any program employee.

III. Right to Confidentiality:

Your records will be released only with your consent or the consent of your authorized representative or by court order, except in emergencies or as otherwise required or permitted by law. You have the right to inspect and to have copies made of your records at your own expense, except where it would be harmful to you. In that situation, a lawyer, doctor, or psychologist you choose can see the records on your behalf. If you feel there are mistakes in your record you can ask to have them corrected, and if the program does not change what you think is in error, you can place your statement about the error in your record.

IV. Right to Consent:

A treatment which presents a "significant risk," that is, one that might cause some injury or have serious side effects, may not be administered unless you or your authorized representative first give informed consent.

V. Right to Dignity:

You have the right to be called by your preferred or legal name, to be protected from abuse, and to request help in applying for services or benefits for which you are eligible. In the program, you have a right to a safe, sanitary humane

environment; to confidential mail and telephone communications; to personal meetings with professional or counselors assisting you; and to observe religious practices which do not conflict with the rights of others.

VI. Right to Least Restrictive Alternative:

Your personal and physical freedom can be limited when necessary for your safety of the safety of other residents, or for treatment. You will be involved in decisions to limit your freedom, and you will be told what has to happen for the limits to be removed. Restrictions can be applied without notice in emergencies.

VII. Right to be Compensated for Compensable Work:

You have the right to be paid for work you do for the facility which the law says is compensable work. Personal housekeeping and work that is done as part of the treatment and is not done mainly for the purpose of making money for the program is not "Compensable Work".

VIII. Right to Retain Certain Legal Rights:

When you enter this program you still keep your basic legal rights, including the right to enter into contracts, to register and vote, to marry and divorce, to make will and to use courts, etc.

IX Right to Hearings and Appeals:

If you believe any of your rights have been violated, you may file a complaint and you may appeal the decision to the facility administrator. In answering your complaints, board staff must inform you of your rights, which include the right to appeal a decision to the local human rights committee.

X. Right to Assistance by Regional Advocate:

The state has appointed a regional advocate to assist residents and to make sure programs recognize resident's rights. The advocate will assist you in making, resolving or appealing complaints about rights violations. You can contact the regional advocate yourself or the board staff will help you make the contact.

YOUR RIGHTS:

Call or Write:

Mark Seymour, Human Rights Advocate

P.O. Box 2500

Staunton, Virginia 24402

Telephone Number: (540) 332-2149

Toll free: 1-877-600-7437